

# WaterFire Food/Beverage Vendor Inquiry Form

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***As of March 17th, the Vendor Inquiry form is closed for the 2023 season.***

*For vendors who've already submitted, we can't wait to review your materials! For those who didn't submit, it's not too late! You can still fill out the form to be considered for our waitlist. Thanks everyone, it's going to be a great season.*

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In order to be considered for the 2023 WaterFire Providence Food Vendor Program, you will need to fill out this Inquiry Form. It will be reviewed by the Events + Operations Team and if approved for formal application, a *2023 WaterFire Vendor Application Packet* will be sent to you via email. Deadline to send in the packet will be March 17, 2023 and acceptance letters will be sent out by Friday, March 24, 2023.

*Few brief event details to consider:*

- The WaterFire event season is approximately 10 Full Lightings from early June through early November, typically on Saturdays on a bi-weekly basis.
- Food Vendors are required to attend all WaterFire Full lighting events.
- Food Vendor Location(s) are on Washington Street or College Street (streets will be closed). Placement is at the discretion of WaterFire.
- The Food Vendor Fee is 20% of all food and beverage gross sales per event.
- Approximate day-of-event timing will be 4PM load-in, event up and running 5PM - 11PM and a 12 AM strike (timing is dependent on sunset and event happenings).
- WaterFire accepts between 10 -15 food +beverage vendors per event.
- This year, there will be one or two additional alcoholic beverage vendor locations available.

If you have any questions, please contact WaterFire Events + Operations Coordinator, Ineke Knudsen at [iknudsen@waterfire.org](mailto:iknudsen@waterfire.org).

**\* Required**

1. First Name \*

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2. Last Name

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3. Title

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4. Name of Business \*

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5. Address \*

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6. City \*

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7. State \*

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8. Zip Code \*

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9. Primary Phone Number \*

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10. Email Address \*

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11. Website

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12. Instagram

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13. Twitter

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14. Facebook

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15. Other Social Media

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16. Have you participated in the WaterFire Food Vendor Program before? If so, list how many seasons.

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17. Please describe your business/concept. What makes your business unique? \*

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18. List ALL menu items and pricing that you will be serving. \*

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19. What's your most recommended dish? \*

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20. Type of Setup: \*

*Check all that apply.*

- 10x10 Pop Tent
- Food Truck
- Food Trailer
- Food Cart
- Other: \_\_\_\_\_

21. Please upload photos of your vending vehicle/set-up or email photos to [kmckenzie@waterfire.org](mailto:kmckenzie@waterfire.org).

Files submitted:

22. If a food truck/trailer, which side do you serve from?

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23. Describe ALL items that will be in your set-up.

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24. Do you need access to power? Describe your power load needs. If you use a generator, include type/make/model.

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25. Describe the type of lighting used.

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26. Describe what kind of signage used.

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27. Do you have current permits + licenses for the following (please check all that apply):

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*Check all that apply.*

- RI Dept. of Health License
- State of RI Sales Tax Permit
- Insurance (min. coverage of \$1 million)
- City of Providence Peddlers License
- City of Providence Liquor License
- Liquor License (if serving alcoholic beverages)
- Tips Certified Staff (if serving alcoholic beverages)

28. Have any additional comments or questions?

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